

SEMESTER- I

Course Title- Field Work- I	
Type : Major Mandatory	Course Credits : 2
Total Marks: 50	

Description: The field Work exposure provides opportunity for real world life experience to the students regarding theories and practices learnt in classroom. The course includes observation visits to different industrial sector organizations. Also visits to Civic Administration Office/s, Employee State Insurance Corporation.

Learning Objectives:

- 1) To give students the practical exposure of different industrial sector organizations to understand its core business, structure and functioning of various departments with specific reference to functioning of Employee Relations and Human Resource development/ Human Capital Management functions.
- 2) To help the students to understand the functioning of Civic administration and Employees State Insurance Corporation (ESIC).

Learning Outcomes:

- 1) Students develop skills to integrate Theory and Practical applications of various subjects learnt.
- 2) Students appreciate the working of Employee Relations, Personnel, Welfare and Human Resource Development/ Human Capital Management functions.
- 3) Students understand the importance of Labour Laws applicable to establishments and industrial organizations.

Observation Visits (Any Three)

Engineering Concerns such, as Heavy Light Machine Manufacturing, Electrical, Foundry and Transport Workshop (Rail, Road, Air and the like, concerns like Chemical engineering, Petroleum, Fertilizer, Plastic, Pharmaceutical and Food stuff, Printing Press and Docks. Electronics, Food Processing, Paints and Colour Industries. At least Two Training and Professional institutions, such as Central Labour Institute, National Safety Council.

One Week Placement (Five day's Duration) in Civic Administration.

Placement of Five day's Duration in Civic Administration with reference to MCGM.

ESIC Placement

ESIC Placement of One day in Regional Office and two days in local office.

References :

Author	Title	Publication
McCaujhan, Nano	Group Work: Learning and Practice	George Allen and Unwin, 1978
Mhetras, V G	Understanding Social Casework - a Study in perspective	Manaktalas, Mumbai - 1966
Friedlander Walter A.	Concepts and Methods of Social Work	Prentice-Hall of India Pvt. Ltd New Delhi, (1977)